

**OSUN STATE COLLEGE OF EDUCATION ILA-ORANGUN**

**P. M. B 207, ILA-ORANGUN, OSUN STATE, NIGERIA**

**INVITATION FOR EXPRESSION OF INTEREST FOR YEAR 2016, 2017, 2018 (MERGED) TETFUND ICT SUPPORT PROJECTS OSUN STATE COLLEGE OF EDUCATION ILA-ORANGUN**

**(1) INTRODUCTION**

Osun State College of Education Ila-Orangun, is desirous of embarking on the under listed 2016, 2017, 2018 (Merged) TETEUND ICT Support Normal Intervention Projects. Consequently, interested and experienced contractors are invited for Tendering in the following:

**LIST/DESCRIPTION OF PROJECTS**

<b>S/NO/LOT NO.</b>	<b>DESCRIPTION</b>	<b>PROJECT REFERENCE NO</b>
Lot 1	Staff Training on ICDL for Staff	TETF/COE/OSCOE/ICTS/P1
Lot 2	Website Development	TETF/COE/OSCOE/ICTS/P2

**ELIGIBILITY REQUIREMENTS**

- (i) Evidence of Certificate of Incorporation issued by the Corporate Affairs Commission (CAC) including forms CAC2 and CAC7 or Business Name;
- (ii) Evidence of Company Income's Tax Clearance Certificate (or Personal income Tax Clearance Certificate of all the Partners) for the last three (3) years valid till 31<sup>st</sup> December 2019;
- (iii) Evidence of current Pension Compliance Certificate valid till 31<sup>st</sup> December, 2019.
- (iv) Evidence of current industrial Training Fund (ITF) Compliance Certificate valid till 31<sup>st</sup> December, 2019;
- (v) Evidence of currant Nigeria Social Insurance Trust Fund (NSITF) Compliance Certificate valid till 31<sup>st</sup> December, 2019;
- (vi) Evidence of Registration on the National Data base of Federal Contractors, Consultants and Service Providers by submission of Inform Registration Report (IRR) expiring on 31/1/2020 or valid Certificate issued by BPP.

- (vii) Sworn Affidavit disclosing whether or not any officer of the relevant committees or the Osun State College of Education Ila- Orangun or the Bureau of Public Procurement is a former or present Director, shareholder or has any pecuniary interest in the bid and to confirm that all information presented in its bid are true and correct in all particulars;
- (viii) Company's Audited Accounts for the last three (3) years -2016, 2017, 2018;
- (ix) Evidence of financial capability to execute the project by submission of Reference Letter from a reputable commercial bank in Nigeria, indicating willingness to provide credit facility for the execution of the project when needed;
- (x) Evidence of registration Computer Professionals of Nigeria (CPN) and National Information Technology Development Agency (NITDA);
- (xii) Evidence of registration and/or affiliation with international Computer Driving License (ICDL) organisation (Lot 1 only).
- (xiii) Evidence of registration with Centre for Management Development (CMD) (Lot 1)
- (xiv) Verifiable documentary evidence of at least three (3) similar jobs executed in the last Five (5) years including Letters of Awards, Job Completion Certificates and Photographs of the projects;
- (xv) All documents for submission must be transmitted with a Covering/Forwarding letter under the Company/Firm's Letter Head paper bearing amongst others, the Registration Number (RC) as issued by the Corporate Affairs Commission (CAC), Contact Address, Telephone Number (preferably GSM No.), and e-mail address. The Letterhead Paper must bear the Names and Nationalities of the Directors of the Company at the bottom of the page, duly signed by the authorised officer of the firm

#### **(4) SUBMISSION OF EOI DOCUMENTS**

Prospective bidders are to submit for each of the desired Lot, one (1) hard copy of the EOI in a sealed envelope clearly marked "EOI" with Lot Number and Title. The envelope should be addressed to "Provost, Osun State College of Education Ila-Orangun" with the name and phone number of the Bidder on the reverse side of the envelope, as well as the Lot number and title on the main side of the envelope. Bidders are required to submit **on or before 12:00 noon on Monday, 3 February, 2020.**

#### **(5) OPENING OF EOI DOCUMENTS**

All submitted documents will be opened immediately after the deadline for submission **on at 12:00 noon Monday 3 February, 2020** in the College Council Chambers. Bidders and their representatives are invited to witness the opening. Only qualified bidders will be invited at a later date for financial bid opening.

**(6) GENERAL INFORMATION**

- (a) EOI must be in English Language and signed by an official authorised by the bidder;
- (b) EOI submitted after the deadline for submission would be returned un-opened;
- (c) Bidders should not bid for more than one (1) Lot;
- (d) All costs will be borne by the bidders;
- (e) Only the shortlisted bidders at EOI's evaluation will be contacted at a later date for collection of Request for Proposals;
- (f) The Polytechnic is not bound to shortlist any bidder and reserves the right to annul the Procurement process at any time without incurring any liabilities in accordance with Section 28 of the Public Procurement Act 2007.

**SIGNED:**

**REGISTRAR MR. G. ADERINOLA ADEOTI**